



## Quinault Indian Nation – Division of Natural Resources

### Position Announcement

**Position Title:** Forest Environmental Planner

**Location:** Quinault Division of Natural Resources – Taholah, WA

**Salary and Benefits:** Competitive salary, dependent on qualifications; moving expense reimbursement; full benefit package that includes full health insurance (no premium for individuals), 401k w/match, generous vacation & sick leave, and 14 paid holidays; Optional participation in wildland fire program.

**Employment Status:** Full time, Permanent

**Closing Date:** Open until filled

#### General Description:

The Quinault Indian Reservation (QIR), located on Washington State's scenic Olympic Peninsula, includes approximately 160k acres of timberland producing 47 million board feet annually. The Quinault Division of Natural Resources is seeking an experienced professional individual to conduct harvest and environmental management planning activities for all Reservation trust forest lands.

#### Primary Functions:

- The Forest Environmental Planner is responsible for full and proper implementation of the Quinault Indian Reservation Forest Management Plan (FMP). Major duties include facilitating the Interdisciplinary Team process, managing the submittal of ESA required documents to the Bureau of Indian Affairs, Project Consistency Forms (PCF) to the U.S. Fish and Wildlife Service, maintaining the PCF database and tracking all ESA documents, assisting the Inventory and Harvest section with timber sale scheduling and completing all annual reporting requirements related to the FMP.
- Duties also include managing the FMP update process every ten years including coordinating the required environmental/NEPA process and the ESA Section 7 consultation process.
- Coordinating, updating and writing the Forest History Report and the Forest Practice Regulations.

#### Qualifications:

Must have;

Grade 9:

Masters of Science (MS) degree with major study in timber management, forest operations, silviculture, or other closely related natural resource management discipline OR Bachelor's degree with major study in forest management, forest economics, forest science, or related biological field.

One year of professional experience, and must have been as a senior forester or equivalent. OR

A.A.S degree with major study in forest management, forest science, or related biological field.

3 years progressively responsible experience in professional forestry management activities of which 2 years must have been as a senior forester or biologist level or equivalent.

Grade 10:

Masters of Science (MS) degree with major study in timber management, forest operations, silviculture, or other closely related natural resource management discipline; plus one year of progressively responsible experience as a forest management professional. OR

Bachelor's degree with major study in forest management, forest economics, forest science, or related biological field.

Two year of professional experience, and must have been as a senior forester or equivalent. OR

A.A.S degree with major study in forest management, forest science, or related biological field.

4 years progressively responsible experience in professional forestry management activities of which 3 years must have been as a senior forester or biologist level or equivalent.

Must have or be able to obtain, within the first month of employment, a Washington State driver's license.

Must have and maintain the ability to be insured under QIN automobile insurance.

High level of experience within the NEPA process and some forestry experience is preferred.

Highly proficient with MS Word, Excel, and GIS software.

Must exhibit a high level of competency, oral and written communication.

Able to comply with the Federal Drug Free Workplace Act.

To apply, please visit <http://www.quinaultindiannation.com/jobs.htm> and complete a QIN job application. Send your application, cover letter, and resume by email to Jeannie Underwood, Human Resources Specialist at [junderwood@quinault.org](mailto:junderwood@quinault.org). For further information regarding the details of this position you may contact t Jeannie Underwood, Human Resources Specialist at [junderwood@quinault.org](mailto:junderwood@quinault.org) or Jim Plampin, QDNR Forest Manager at [jplampin@quinault.org](mailto:jplampin@quinault.org).