



Procurement Forester (Rumford, Maine)

ND Paper, a leading paper product manufacturer in the US with approx. \$1 billion annual sales, is a wholly owned subsidiary of Nine Dragons Paper (Holdings) Limited, the largest containerboard producer in China and Asia, with \$10 billion annual sales. We are an environmentally friendly company that manufactures various types of high-quality pulp, paper and paper-based packaging materials. Our mills in Rumford, Maine and Biron Wisconsin are integrated paper & pulp facilities, and our mill in Fairmont, West Virginia is one of only three in the world that produces air-dried, recycled pulp. Our fourth mill in Old Town, ME produces softwood kraft pulp. We are proud of our 1400 dedicated employees, who together produce more than 1.2 million short tons of pulp & paper annually.

We are looking to hire top talent to join our dynamic team! ND Paper offers full benefits and a competitive compensation. We are currently seeking an experienced Fiber Procurement professional to support our operations in Western Maine. The position encompasses working with other procurement professionals in a strong team environment, to aggressively procure high-quality fiber for the Rumford Mill. If you are a hard-working, problem-solving, and performance driven fiber procurement professional, this is the transformational opportunity that you have been looking for.

Job Responsibilities

The successful candidate will:

- Demonstrate safety as a core value and establish a safe work environment by actively leading the safe execution of work
- Be responsible for negotiating pulpwood, chip, biomass, and contractor service agreements associated with all aspects of fiber procurement to support the Rumford Mill, associated chip plants, and other company facilities
- Manage suppliers to meet aggressive cost, volume, and fiber quality targets, including achieving rapid resolutions of fiber or service quality issues
- Utilize the LIMS wood settlement system, with increasing competence, to manage contracts, quota, deliveries and to administer other fiber service activities.
- Gather critical market intelligence on regional supply and demand by understanding positions and strategies of competing fiber consumers

- Support scaling activities, including assigned off-hours coverage of the automated Rumford Mill scale and other scaling-related activities at associated chip plants
- Effectively and professionally communicate with all participants in the supply chain including loggers, truckers, landowners, supplier representatives, mill personnel, mill and corporate management, auditors, and the public
- Perform other tasks as assigned.

Attributes for Success

- Hard work – tackle each task with determination, passion and creativity; the willingness to put in whatever effort is required to successfully complete the job at hand
- Pursuit of Excellence – strive to consistently exceed expectations in our day-to-day work and outperform our competitors in the marketplace, regarding work and company achievements as a collaborative goal with the desire to go above and beyond
- Integrity - treat the company and teammates with upmost respect, operating on strong moral codes to drive company values and culture
- Sense of Urgency – drive forward each day with speed, agility, and flexibility to capture unrealized opportunities and avoid potential risks for the business
- Entrepreneurial Spirit – act like an owner, challenging the status quo, asking the right questions, and actively seeking ways to innovate and improve
- Adaptability – be fluid with ND Paper’s continuous evolution while driving change in a fast-paced environment, equipped with the ability to acclimate quickly.
- Servant Leadership – set an example by implementing meaningful leadership with heart, empathy, foresight and stewardship.

The Successful Candidate will possess and utilize:

- Bachelor’s Degree: Forest Engineering, Forest Operations, Forestry, Forest Management, or Business Management.
- 5+ years of experience in fiber procurement activities
- Strong negotiation skills and a willingness to have the “difficult” discussions when required
- A constant focus on working safely and setting a strong safety example for everyone around them
- A relentless drive to improve their skill set to benefit themselves and the company
- Strong analytic and “big picture” strategic thinking skills.
- The ability and desire to look for “out-of-the-box” solutions to challenging and complex situations
- An ability to work independently with limited supervision, capable of making decisions and execute strategy in a fast-changing, limited-information environment
- A strong understanding of fiber costing, the factors that drive cost movement, and the effective management of those cost factors.
- Experience in the regional forest products industry

- Excellent interpersonal communication skills
- Strong oral and written communication skills
- Strong competency using Microsoft Office and other common business applications
- A valid driver's license and the willingness to operate a motor vehicle under extended driving distances and conditions, including occasional overnight travel
- Willingness to operate in an environment of constant change with multiple priorities
- A "team player" attitude, with focus on execution of common goals

No unsolicited resumes - ND Paper does not accept unsolicited resumes from search firms or employment agencies. Any unsolicited resume you submit to us will immediately become the property of ND Paper. If you would like to become a recruiter for ND Paper, please contact us and we will agree in writing to terms and the specific job roles for which you are authorized to recruit.

You can apply to the position by going to our website – us.ndpaper.com under careers

If you have any questions, please contact therese.stakem@us.ndpaper.com