



Job Class: Natural Resources Forestry Specialist Intermediate

Job ID: 35324
Location: Baudette
Full/Part Time: Full-Time
Regular/Temporary: Unlimited
Who May Apply: Open to all qualified job seekers
Date Posted: 08/30/2019
Closing Date: 09/12/2019
Hiring Agency/Seniority Unit: Department of Natural Resources
Division/Unit: Forestry
Work Shift/Work Hours: Day Shift
Days of Work: Monday - Friday
Travel Required: Yes
Salary Range: \$21.45 - \$31.29/hourly; \$44,787 - \$65,333/annually
Classified Status: Classified
Bargaining Unit/Union: 214 - MN Assoc of Professional Empl/MAPE
Work Location: Baudette Area Forestry Office
Employment Condition: Full Time Unlimited
FLSA Status: Exempt - Professional

Connect 700 Program Eligible: Yes

Job Summary

This position is assigned to the Baudette Administrative Area and located at the Baudette Area Forestry Office.

This position performs professional-level program support work and administers one or two forestry sub-programs at the Area administrative level. Sub-programs include: land administration, state forest recreation, state forest roads, forest development, timber sales, private forest management, utilization and marketing, forest soils and ecological classification system, forest health, community forestry, fire management, and natural resources assessment.

This position implements Division of Forestry State Land Management, Resource Protection, Cooperative Forest Management, Forest Resource Information and Analysis, Nursery and Tree Improvement, and Administrative and Technical Support programs at the Area administrative level by completing field assignments.

State Land Management Program: Administer and implement state forest management policies and procedures; manage, develop, and protect complex forest ecosystems; appraise forest resources for harvest; design harvest systems and regulations for timber sales; mark timber sale boundaries; administer state timber sales; measure cut forest products; inspect state leases; communicate to the public on forest ecosystem science and department policies, procedures, and regulations.

Cooperative Forest Management Program: Administer and implement cooperative forest management policies and procedures; assist non-industrial forest woodland owners with the stewardship of their lands by providing forest management assistance and advice; communicate to the public on forest ecosystem science and department policies, procedures, and regulations.

Resource Protection Program: Administer and implement forest resource protection policies and procedures; collect and analyze fire weather information; plan for and suppress wild fires; and enforce natural resource protection statutes; communicate to the public on fire science and department policies, procedures and regulations.

Forest Resource Information and Analysis Program: Administer and implement forest resource information and analysis policies and procedures, measure state administered lands following the department Forest Inventory Module (FIM) Program policies and procedures; collect, record, and analyze forest resources information.

Formal Training: Complete formal Division of Forestry classroom and field training sessions as assigned.

Operational Support: Provide work direction to other professional staff, technicians, laborers, temporary crews, and contractors in the assigned subprogram; fulfill lead worker responsibilities at the field station.

Occasional overnight travel required.

Minimum Qualifications:

Work hours are subject to change based on work needs; hours of work and days off may vary and includes weekends, evenings and holidays.

- Bachelor of Science degree in Forest Science/Management (or a closely-related field of academic study) from a university program accredited by the Society of American Foresters or comparable accrediting institution, or current Society of American Foresters Certified Forester status.
- Two years forest management experience that demonstrates knowledge of forest management theory and practices in the following areas: (1) Forest mensuration and inventory techniques sufficient to carry out assigned programs; (2) Timber sale appraisal, design and Administration techniques sufficient to carry out assigned programs; (3) Scientific principles involved in silviculture practices to be applied in the field; (4) GIS/ GPS skills sufficient to collect data, establish field locations, and create maps.
- Leadership skills sufficient to motivate people and obtain program commitment from area personnel.
- Human relations skills sufficient to assign and monitor the work of staff; resolve problems with loggers, clients, the public, and other employees; conduct training classes; and represent the division on committees and task forces.
- Ability to clearly communicate complex concepts and principles to other resource professionals and the public in verbal and written format.
- Organizational and interpersonal skills sufficient to work as a productive member of a team
- Conflict resolution/human relation skills sufficient to negotiate, resolve issues, read situations and settle disputes equitably by finding common ground and cooperation
- Requires an unrestricted Class D Minnesota Driver's License: a single unit vehicle with a gross vehicle weight of less than 26,000 pounds. This is a basic driver's license. Operators may also tow vehicles/trailers as long as the gross combination weight does not exceed 26,000 pounds.

Preferred Qualifications:

- Broad range of experience with all programs administered by the Division of Forestry with an emphasis on the following: Cooperative Stand Assessment, Ecological Classification, Timber Program-Timber Sale Appraisal and Design, State Forest Roads.
- Qualified as a NR Forest Officer.
- Qualified as an Incident Commander Type 5 (ICT5) and/or Firefighter Type 1 (FFT1).
- Knowledge of Department and Division policies, procedures and operating guidelines and State of Minnesota statutes pertaining to natural resources management.
- Successful participation of the State of Minnesota Star of the North Fellowship program.

Physical Requirements

Requires occasionally lifting articles such as 50-pound bags of feed maximum and frequently lifting and/or carrying objects such as heavy tools and file boxes. This job may require walking or standing to a significant degree on rough terrain or may involve sitting most of the time with pushing and pulling of arm and/or leg controls.

Additional Requirements

This position requires an unrestricted Class D Driver's License with a clear driving record.

It is our policy that all candidates submit to a background check prior to employment. The background check may consist of the following components:

1. Employment Reference Check
2. SEMA4 Records Check
3. Criminal History Check
4. Education/License Verification

Why Work For Us

The Department of Natural Resources is proud to operate within a Culture of Respect that provides a healthy, safe, and productive work environment for all employees. This means that our employees are supportive of a diverse workplace, are respectful to one another and to our customers. We believe that promoting a Culture of Respect allows our employees to do their best work in support of the agency's mission.

GREAT BENEFITS PACKAGE! The State of Minnesota offers a comprehensive benefits package including low cost medical and dental insurance, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year.

How to Apply

Click "[Apply](#)" (Job ID 35324) and submit an application/resume that clearly describes how you meet the qualifications listed above. If you have questions about applying for jobs, contact the job information line at 651.259.3637.

For additional information about the application process, go to <http://www.mn.gov/careers>.

If you are a Connect 700 applicant, please submit your certificate to [Bobbie Donat at bobbie.donat@state.mn.us](mailto:bobbie.donat@state.mn.us) or fax to 218.755.4413 by the job posting close.

Contact

If you have questions about the position, contact David Dragon at david.dragon@state.mn.us or 218.634.2172.

AN EQUAL OPPORTUNITY EMPLOYER

The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer. We are committed to providing culturally responsive services to all Minnesotans. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

Minnesota Department of Natural Resources (DNR) encourages participation in all its programs, services and activities and does not discriminate against qualified applicants with disabilities. Anyone who believes they may

need a reasonable accommodation in order to fully participate in the job application, interview or selection processes may contact any agency official with whom applicant has contact in the processing of their employment application to request an accommodation. Applicants may also contact the DNR's Affirmative Action office to request an accommodation by: E-mail: ADAdiversity.DNR@state.mn.us or by calling Sarah Spence-Koivisto at 651.259.5016; or using MN Relay 711.