



1310 West Oakridge Drive
Albany, Georgia 31707-5305
PO Box 3610
Albany, Georgia 31706-3610

tel 229 883 0505
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www.fwforestry.com

Database Manager and Programmer

Date

012-08-2021

JOB DESCRIPTION

Responsible for transforming and onboarding new client data and contributing to the maintenance and development of data management utilities.

Location

Albany, Georgia

Essential Functions

1. Onboarding client data into the Enterprise GIS system
2. Ensures accurate transformation of data by creating, using and maintaining quality control tools
3. Prepares datasets for analysis projects
4. Maintains and improves data management utilities
5. Completes projects by coordinating timetables with team members to meet client needs and expectations
6. Verifies application results through system testing and audits
7. Maintains quality service and follows organization standards
8. Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies

Skills and Qualifications

Technical understanding, Analyzing information and Business workflows, Communicating with internal and external clients, Problem solving, Database management, Project management, Quality control

Position Type/Expected Hours of Work



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This is a full-time position. Days and hours of work are Monday through Friday, 8:00 a.m. to 5 p.m. Occasional evening and weekend work may be required as job duties demand.

Travel

Occasional travel is possible.

Requirements

Bachelor's Degree or equivalent education or 2 years related work experience

Experience at working both independently and in a team-oriented, collaborative environment

Can conform to shifting priorities, demands and timelines through analytical and problem-solving capabilities

Excellent client-facing and internal written and oral communication skills

Must be able to learn, understand, and apply new technologies, solid technical background, with understanding or hands-on experience in database design, data transformation, data migration

Contact: Submit all resumes/cover letters via email to jobposting16@fwforestry.com