



Join our Team! Forestry Program Specialist – Forest Legacy

The Colorado State Forest Service (CSFS) is looking for a dedicated Forestry Program Specialist to join our team under the direct supervision of the Manager of Program Delivery. This role involves overseeing and administering key programs, including the Forest Legacy Program, providing professional forestry consultation, and offering science-based forest management expertise to support CSFS divisions and partners throughout Colorado. [Apply Now!](#)

Key Responsibilities:

- Administer the Forest Legacy Program
- Provide technical assistance and promote the Forest Legacy Program
- Write and administer grants and agreements
- Track budgets and meet deadlines
- Develop and maintain relationships with key partners
- Conduct trainings and workshops
- Represent CSFS on state and regional committees
- Support other CSFS divisions and assist with special projects

What We're Looking For:

- Proficiency in general program management skills
- Ability to record accomplishments and forecast program needs
- Proactive in program development and supporting team objectives
- Knowledgeable in significant changes and practices in forestry
- Effective communicator of new knowledge and information

Daily Activities:

- Providing technical assistance and general support for the Forest Legacy Program
- Grant and agreement writing and administration
- Budget administration and tracking
- Developing and maintaining relationships with key partners
- Conducting trainings and workshops
- Assisting the Manager of Program Delivery with special projects

Salary: \$65,000 - \$70,000 (based on experience)

Location: This position is based in Fort Collins, CO, but qualifies for a hybrid work arrangement, allowing for both in-office and remote work.

Why Choose Colorado State Forest Service?

We not only value our forests; we also value our employees. Joining our team comes with incredible benefits:

- **Identity Wear Stipend:** Elevate your professional image with a stipend for personalized wear.
- **Work-Life Harmony:** Achieve optimal work-life integration through tailored and flexible scheduling options.
- **Connectivity Privilege:** Stay seamlessly connected with either a cell phone allowance or a provided work cell.
- **Premium Healthcare Benefits:** Prioritize your well-being with access to exclusive and comprehensive healthcare benefits.
- **Time-Off:** Recharge with 15 days of sick leave and 24 days of annual leave.
- **Retirement Plan:** Secure your financial future with a remarkable 12% employer contribution to your retirement plan.
- **Assistance Program:** Access premium well-being resources through our Employee Assistance Program.
- **Professional Development:** Enhance your skills through personalized professional training opportunities facilitated by CSU.
- **Educational Empowerment:** Receive 9 hours of education credits annually through CSU.
- **Tuition Privileges for Family:** Secure your family's future with 50% off tuition for children, partner, and spouse.
- **Relocation Support Package:** Facilitate a smooth transition with our moving expense allowance.
- **Community Leadership Initiative:** Give back to your community with paid administrative leave dedicated to volunteering.

How to Apply:

Ready to lead and make a lasting impact on Colorado's forests? [Apply now](#) and be part of our dynamic team! Join us in making a positive impact on Colorado's forests and communities!

For full consideration, applications must be received no later than 11:59pm MT on **August 12, 2024**. References will not be contacted without prior notification of candidates.

CSU is an EO/EA/AA employer and conducts background checks on all final candidates. CSU is committed to full inclusion of qualified individuals. If you are needing assistance or accommodations with the search process, please reach out to the listed search contact.