



# ALPINE FORESTRY

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## **Mission:**

*“Alpine Forestry is committed to achieving fire adapted and resource rich landscapes through detailed planning, comprehensive treatment, and sustainable management. We seek to be an industry leader in best land practices, environmental stewardship, and strong community partnerships.”*

## **Open Position:**

- **2023 Operations Manager**

## **Overview:**

The position of Operations Manager is a crucial part of a 4 person management team working under the 2 company owners. The Operations Manager works in collaboration with the Administration Manager, Business Manager, and Logistics Manager. As a team, they will develop systems and procedures for crews to carry out desired forestry, arborist, land management, and consulting projects as directed by and to the standards set by company owners. The Operations Manager supervises multiple crew foreman and crew leads on a daily basis throughout the year for the full range of tasks that make up Alpine Forestry's workload, but together the management team would problem-solve and coordinate day-to-day functions.

The Operations Manager is the primary connection between the crew and the management team, plays an essential function in ensuring projects are completed safely and on time, and works closely with the Logistics Manager to coordinate various needs necessary for specific projects. The Operations Manager will coordinate with the Business Manager and Company Owners for job assignments, while providing pertinent daily details about the crew needed by the Administration Manager in a timely manner.

Core values at AF include building a culture of safety, strong work ethic, healthy team dynamics, and rigorous initiative. Personal qualities desired of the Operations Manager are self motivation, attention to detail, trustworthy to be exemplary amongst the organization, and possessing a distinct sense of commitment to the team and mission. Professional qualities desired are strong communication skills, experience in planning and management, and overall good business sense. As a growing small business, Alpine Forestry needs to fill this role with someone who has a relevant background to support immediate work. Industry specific experience will be the primary determining factor of starting salary.

## **Job Requirements:**

- Industry related knowledge and skills
- Leadership and organizational skills
- Physical ability to perform strenuous work in harsh environments
- Availability to travel as part of work duties
- Valid driver's license

## **Duties and Responsibilities:**

- **Field and Business Operations 60%**
  - Local project management
    - Field supervision of crews
    - Site visits, inspections, progress evaluations
    - Management of subcontractors
  - Assist crews in field work
    - Perform felling, bucking, and other cutting operations
    - Use equipment such as chippers, aerial lifts, skidsteers, and grapples
    - Perform arborist tasks such as climbing, winching, and rigging
  - Prescribed fire
    - Assist in burn planning
    - Implementation of pile and broadcast burning
    - Obtain Type 3 burn boss qualification
  - Fire suppression assignments
    - Engine or crew module
    - Equipment contracting (VIPR), chipper or faller
    - Obtain National Wildfire Coordinating Group (NWCG) qualifications
- **Logistical 10%**
  - Logistically support field work
    - Obtain commercial driver's license
    - Errands and special missions
  - Vehicle maintenance and improvements
  - Facilities maintenance and improvements
  - Purchasing
- **Administration 30%**
  - Scheduling crew
  - Project planning

- Vehicle / equipment tracking
- Hiring and outreach
- Training facilitation
- Crew performance reviews

### **Training opportunities:**

- Technical felling
- Wildland and Prescribed fire training
  - NWCG suppression qualifications
  - Prescribed Fire - Type 3 burn boss, Firing Boss etc.
  - NWCG instructor
- Arborist track
- Natural resource track
- Machinery, chainsaws, and equipment
- Consulting work
  - Certified Wildfire Mitigation Specialist (CWMS)
  - FAA drone pilot
  - GIS and modeling
  - Forestry management

### **Compensation:**

- \$26 - \$30 / hour, depending on experience
- Overtime rate over 40 hours in a week
- 10 days paid vacation
- 5 paid holidays
- \$400 yearly supplemented life insurance
- \$400 yearly boot and outdoor gear stipend
- Company vehicle, as appropriate
- Company laptop / phone, as appropriate
- Personal use of Company tools, vehicles, and gear (with approval)
- Paid training opportunities
- Yearly review of pay and benefits

### **Application Period:**

Interested parties would need to submit a resume, professional references, and a cover letter to [david.alpineforestry@gmail.com](mailto:david.alpineforestry@gmail.com). Please direct any questions to David Telian at 435-400-4154.