



Internal/External	External
Position Title	Outreach Specialist (Sustainable Forestry)
UW System Title and Code	Outreach Specialist (S92)
FTE	100%
Position Information	<p>Work Location: Student Services Center</p> <p>Supervisor: Laurie Gharis, Director of Wisconsin Center for Environmental Education</p>
Department	<p>Wisconsin Center For Environmental Education</p> <p>The Wisconsin Center for Environmental Education (WCEE) housed in the College of Natural Resources at the University of Wisconsin-Stevens Point is home to several statewide outreach programs, including Wisconsin’s K-12 Energy Education Program (KEEP) and Wisconsin’s K-12 Forestry Education Program (LEAF). The WCEE provides leadership and resources to advanced education for sustainable human and natural communities.</p>
Department Description	<p>Through the discovery and dissemination of knowledge, UW-Stevens Point stimulates intellectual growth, provides a liberal education, and prepares students for a diverse sustainable world. The university is committed to creating a safe, inclusive learning community for all faculty and staff from a variety of backgrounds.</p>
University Description	<p>Visit www.joinuwsp.org/ for more information about UW-Stevens Point.</p> <p>This outreach specialist position will work within the WCEE’s LEAF program developing innovative programs and providing support to meet the sustainable forestry education needs and interests of diverse K-12 audiences. The position will research and synthesize the needs and interests of teacher audiences, and in response, will work collaboratively with other WCEE outreach staff to develop and to implement programs and resources. Areas of responsibility include teacher professional development, consultation, curriculum resources, evaluation, and networking. Specific areas of responsibility for the position include:</p>
Position Summary	<p>Developing, Delivering, and Evaluating Programs (65%)</p> <ul style="list-style-type: none"> • Researching and analyzing school audience needs and desires relative to sustainable forestry education. • Planning and implementing sustainable forestry education professional development opportunities and resources that benefit Wisconsin. • Connecting forestry resources and services to K-12 school communities, to other WCEE programs, and to other environmental education efforts. • Facilitating the development of networks of teachers with similar sustainable forestry education interests to encourage shared experiences, knowledge, and resources. • Assisting in the development and operation of the school grounds and school forest programs, which encourage the use of school forests and other outdoor learning opportunities for K-12 communities. • Assisting with the upkeep of forestry education curriculum.



- Evaluating program effectiveness and impact.

Consulting with Schools (25%)

- Consulting with schools, school districts, and Cooperative Educational Service Agency personnel to implement sustainable forestry and sustainable education integration efforts that address school forests, curriculum, culture, operations, and community connections.

Supporting WCEE, CNR, and UW-Stevens Point (10%)

- Contributing to the WCEE’s outreach mission.
- Contributing to communication stories & pictures for the WCEE and CNR.
- Other duties as assigned by the WCEE Director to fulfill the missions of the WCEE, College of Natural Resources, and UW-Stevens Point.

Required Qualifications

- Bachelor’s degree in Forestry, Environmental Education, Science Education, Agriculture Education, Sustainability Education, or a closely related field
- Knowledge of sustainable forestry
- Experience working with K-12 education
- Excellent oral, written, and interpersonal communication skills
- Ability to work alone and as part of a team

Preferred Qualifications

- Master’s degree in a related field
- Passion for and dedication to forestry and sustainability education
- Experience with environmental and sustainability education curriculum development and/or implementation
- Understanding of school culture and operations
- Research skills and experience
- Leadership ability and experience – leading project teams, creating programs, and committee leadership
- Innovative and entrepreneurial in program development and delivery
- Experience working with diverse audiences in rural and urban settings

How To Apply

Please be sure to complete all required fields and include all required documents before submitting your application. To return to a draft application, click on the “My Activities” link at the top of the screen after logging in.

Once you click on Submit Application, you will not be able to edit or attach any application materials. After submitting the application, you will receive an Application Confirmation email from the application system.

Anticipated Appointment Date

January 1, 2018

Terms of Employment

This is a 12-month, Academic Staff annual appointment, exempt from the Fair Labor Standards Act and dependent on grant funding. Salary is commensurate with qualifications and experience.

Deadline

To ensure consideration, completed online applications must be received by end of day on November 22, 2017. However, screening may continue until the needs of the recruitment are met.



University of Wisconsin
Stevens Point

2100 Main Street - Stevens Point, WI 54481
+1-715-346-2606 (p) +1-715-346-3698 (f)
Human.Resources@uwsp.edu

Required Materials

Files must be complete to be considered. Submission in PDF format is preferred for all attachments. Please include the following documents:

- Cover letter addressing qualifications and experience
- Resume
- Contact information for three professional references
- Unofficial transcripts

Position Contact

For additional information regarding the position, please call or email:
Gretchen Marshall
Outreach Specialist, Wisconsin Center for Environmental Education
Email: gmarshall@uwsp.edu
Phone: 715-346-2633

Human Resources Contact

If you have any questions regarding the application process, need special arrangements, or if you submitted your application with missing materials, please call or email:
Anna Golackson
Email: human.resources@uwsp.edu
Phone: 715-346-2606

The University of Wisconsin-Stevens Point is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, or status as a qualified individual with a disability. UW-Stevens Point values diversity and inclusion as supported by our mission, “Through the discovery, dissemination and application of knowledge, UW-Stevens Point fosters intellectual growth, provides a broad-based education, models community engagement and prepares students for success in a diverse and sustainable world.”

Individuals with disabilities who need a reasonable accommodation during the application or interview process should contact Human Resources and Affirmative Action at 715-346-2606 or hr@uwsp.edu.

Special Notes

The safety and success of students, faculty, and staff at the University of Wisconsin-Stevens Point is paramount. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the distribution of an annual security report to all current and prospective students, faculty, and staff. You may obtain the complete report at <http://www.uwsp.edu/dos/Pages/Annual-Security-Report.aspx>

The University of Wisconsin-Stevens Point will not reveal the identities of applicants who request confidentiality in writing, except the identity of the successful candidate will be released. See Wis. Stat. sec. 19.36(7).

An offer of employment will require a criminal background check and authorization to work within the United States as required by the Immigration Reform and Control Act of 1986.

For application information and more details on the position please visit <https://www.uwsp.edu/hr/jobs/Pages/AcademicJobView.aspx?UWSPJobsCode=13573> .



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