



NOTICE OF VACANCY INFORMATION

Position Title: Resource Specialist I

Location: Panhandle & West Texas

Salary: \$13.00/hour

Major/essential duties of job:

Service on TFS Incident Management Team, Fire Prevention Teams, and Wildland Urban Interface Mitigation Teams.

Serve as a wildland firefighter and/or emergency responder on a statewide basis. Duties will include operation of heavy firefighting equipment, use of hand firefighting tools, and performing ground reconnaissance on wildfires. Employee must meet and annually maintain a physical fitness standard which includes successfully completing a 2-mile walk carrying a 25 pound pack in 30 minutes or less and obtain required NWCG training and Red Card Certification. Employee will carry a communication device to facilitate 24-hour availability and will be required to respond to dispatcher within 30 minutes of receiving an emergency page, notification, or alert.

Assist Regional Fire Coordinators with the delivery of the Capacity Building programs to VFD's and municipal fire departments. Support the development and delivery of the programs within TFS and with other government agencies. These programs include: VFD assistance insurance, and vehicle liability risk pool; Fire Safe, FEPP; VFA cost shares, Helping Hands; training; fire risk assessment; aviation; and TICC.

Assist in the delivery of programs developed by the Regional Fire Coordinators, Fire Prevention Specialists, Urban Interface Specialists, and Prescribed Burning Specialist. Support the Fire Risk Assessment Coordinator with data collection. Maintain assigned state vehicle, transport/dozers and other emergency equipment in a professional state of readiness.

Manage and account for: TFS credit cards, vehicles log books, daily activity/time reports and any assigned TFS equipment in accordance with applicable laws, rules, procedures and guidelines.

Occasional duties: Provide support for the Forest Resource Development Division and other TFS programs as needed.

Work experience (months, years) and skills required: One or more years general work experience.

Preferred:

One or more years of experience with a volunteer fire department, municipal fire department or wildland fire agency or wildland fire suppression. Experience as an instructor.

Educational qualifications/training required: High School graduate or equivalent

Required special knowledge, abilities and skills: Must have a valid Texas Class A CDL drivers license or able to acquire one within 180 days of employment; working knowledge of water delivery systems and PC-based programs and software.

Working Conditions: Position will require working long hours, with minimal rest and in primitive conditions; Exposure to harsh environmental conditions such as smoke, wind, sunlight, rain and temperature extremes; Walking long distances, standing for extended periods, twisting, bending, reaching and kneeling; Lifting and carrying heavy objects; Driving motor vehicles for long distances; Operating heavy equipment with related exposure to equipment vibration and noise; Operating computers with monitors for extended periods of time. Emergency response may result in exposure to emotionally stressful situations for extended periods of time.

Comments (typing speed, hours of work, etc.): Response to statewide wildfire and all-hazard incidents will be required. Additional requirements include: ability to multi-task and work cooperatively with others.

Employment Status: Full-time, benefits-eligible, position.

Application procedure: Apply online: <http://texasforests.tamu.edu/content/article.aspx?id=20086>

In compliance with the Americans with Disabilities Act, any requests for reasonable accommodation needed during the application process should be communicated by the applicant to our Human Resources Department (979) 458-6690 or by email at snoack@tfs.tamu.edu. EOE