

# CAREER OPPORTUNITY

Job Title: **Log Procurement Forester**

Location: Western Regional Office – Dillard, Oregon

Reports to: Director, Solid Wood Resource Procurement

Founded in 1936, Roseburg Forest Products is a privately owned company and one of North America's leading producers of particleboard, medium density fiberboard and thermally fused laminates. Roseburg also manufactures softwood and hardwood plywood, lumber, LVL and I-joists. The company owns and sustainably manages more than 600,000 acres of timberland in Oregon, North Carolina and Virginia, as well as an export wood chip terminal facility in Coos Bay, Ore. Roseburg products are shipped throughout North America and the Pacific Rim. To learn more about the company please visit [www.Roseburg.com](http://www.Roseburg.com).

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Provides analytical support for log procurement team
- Analyzes and monitors stumpage rates based on current sales and costs data to ensure mill log costs are current
- Administers timber sales
- Purchases logs for Roseburg facilities
- Coordinates bonding, insurance, and contracts to facilitate contract timber activities
- Coordinates with log procurement staff to ensure payments are reviewed for accuracy
- Generates PO's and purchase contracts into system for invoices to be processed outside of the log settlement system
- Models company core values

## **REQUIRED QUALIFICATIONS:**

- Ability to synthesize and compile data for decision support
- Knowledge of the timber industry and harvest operations in the Northwest
- Must be able to operated effectively in a team environment
- Demonstrated office skills and use of standardized office software
- Self-starter with strong organization skills
- Strong ability to meet deadlines
- Excellent written, verbal, listening and interpersonal skills
- Strong analytical and problem solving ability
- Good safety oriented work ethic

## **PREFERRED QUALIFICATIONS:**

- Degree in Forestry or related field
- Experience with large data base or data sets
- Knowledge of 3LOG Log Information and Management System

Those interested in being considered for this opportunity need to fill out an online application at [www.roseburg.com/careers](http://www.roseburg.com/careers) by August 10, 2018 or until filled.

**AN EQUAL OPPORTUNITY EMPLOYER INCLUDING DISABILITY AND VETERANS**