

CAREER OPPORTUNITY

Job Title **Contract Timber Manager**

Location: Western Regional Office

Reports to: Director of Solid Wood Resource Procurement

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Acquisition of standing timber for Roseburg's Oregon manufacturing facilities
- Manage acquired contract timber portfolio for road construction, harvesting and contract compliance
- Maintain data base for all contract timber evaluated or purchased by Company
- Coordinate with Director of Solid Wood Resources Procurement to ensure standing timber volumes meet Roseburg strategy
- Review potential standing timber opportunities to determine suitability for Roseburg facilities
- Organize cruising activity to ensure potential opportunities are measured to the fullest value
- Appraise all aspects of available standing timber for purchase with valuation direction from Director of Solid Wood Resource Procurement
- Appraise all contract timber logging and road construction costs
- Bid or negotiate timber sales as directed by Director of Solid Wood Resource Procurement
- Work with Resources Accountant to acquire bid deposits and bonding required for contract acquisition and execution
- Ensure timber under contract is in compliance with contract requirements
- Negotiate or approve all contract modifications for timber under contract. Review and approve routine contract addendums to road construction and logging contracts for operated timber sales
- Bid or negotiate all road construction, rocking and logging contracts for acquired timber sales. Submit said contracts to Director of Solid Wood Resource Procurement
- Administer all required road construction and road rocking on acquired timber sales
- Planning, Budgeting and Forecasting – Maintain contract timber cost estimates, monthly volume flow and allocations in Winfall. Work with Resources Accountant to meet required budgeting goals. Responsible for harvest plan of entire contract timber portfolio
- Direct day to day activities of timber cruisers; establish performance goals and conduct performance reviews
- Work closely with the Director of Solid Wood Resource Procurement to plan and ensure maximization of value of contract timber portfolio for the benefit of Roseburg's manufacturing facilities. Develop and maintain close working relationships with all relevant key manufacturing personnel, Resource Managers and other administrative personnel
- Instruct Contract Supervisors/Log Buyers with regard to harvesting of contract timber sales
- Responsible for the day to day operation of all contract timber sales in Oregon controlled by Roseburg

- Attend meetings related to timber sale programs
- Track and summarize financial results of each purchased timber sale operated
- Monitor all purchased timber, timber cruise cut-outs and log quality to ensure performance targets and customer expectations are met
- Track information on all timber offered for purchase
- Represent the company on industry trade association boards and committees
- Model company core values

REQUIRED QUALIFICATIONS:

- Bachelor's degree in Forestry or related field
- 5+ years' experience / familiarity with log buying, timber cruising, log scaling, fiber supply, logging, road construction and operational forestry
- Proficiency with Excel and Word
- Excellent written, verbal, listening and interpersonal skills
- Strong analytical and problem solving ability
- Solid understanding of the forest products industry and manufacturing processes
- Ability to work in and maintain a highly functional team environment
- Highly motivated self-starter capable of working independently without supervision

If you are interested, please submit a cover letter and resume to www.Roseburg.com/careers by February 28, 2018.

AN EQUAL OPPORTUNITY EMPLOYER INCLUDING DISABILITY AND VETERANS