



THE COQUILLE INDIAN TRIBE
OPEN UNTIL FILLED
FIRST CONSIDERATIONS JUNE 23, 2017

Job Title: NATURAL RESOURCES DIRECTOR
Department: Natural Resources
Reports To: Deputy Executive Director
FSLA Status: Exempt Full-Time
Salary Grade: \$75,041 to \$113,464 annually, DOE

This position is a covered position as defined in the Coquille Indian Tribe Chapter 185 Child Protection Ordinance. Candidate must pass a pre-employment drug screen and Criminal and Character Background Check.

JOB SUMMARY OF MAJOR FUNCTIONS

Under the direct supervision of the Deputy Executive Director, the Natural Resources (NR) Director provides management of the NR Department which includes the programs and/or functions of: Natural Resources, Planning and Protection, Forestry, Water Resources, Fish and Wildlife, Fire Management (wildfire protection and prescribed fire treatments) and natural resources related environmental services. The NR Director provides leadership, policy direction, program management and administration and oversight for assigned program functions subject to applicable Federal, Tribal, and State laws, regulations, policies and procedures.

MINIMUM QUALIFICATIONS

1. Bachelor of Science Degree with a major field of study in Forest Management, Biology, Fishery and Wildlife Management, or related natural resources management discipline.
2. Masters of Science preferred.
3. Professional work experience of five years or more administering programs, projects and providing technical expertise directly related to management of natural resources required.
4. Extensive knowledge of BIA programs, policies and procedures, and budgeting processes preferred.
5. Experience with management of Indian trust natural resources preferred.
6. Successful candidate should have extensive knowledge of BIA programs, policies and procedures, and budget process.
7. Successful candidate should possess a strong awareness of stewardship.
8. Excellent oral and written communication skills, including technical, regulatory and policy writing skills required.
9. Specific knowledge of federal resource management plans and standards and guidelines for managing federal lands preferred.
10. Current and valid Oregon Driver's license in good standing with no insurability issues as determined by the Tribe's insurance carrier required.

Visit www.coquilletribe.org to view the complete job announcement
Submit completed application with resume to:
Human Resources Director
Coquille Indian Tribe Administration Offices
3050 Tremont St. North Bend, OR 97459