



BOULDER COUNTY COLORADO
invites applications for the position of:
Wildfire Mitigation Specialist

Boulder County is a forward-thinking community with over 2,000 employees serving the needs of nearly 300,000 residents. From the peaks of the Rocky Mountains to the thriving agricultural lands and urban centers on the plains, Boulder County's 740 square miles include some of the most diverse, natural landscapes and smart-growth development along the Front Range. Our county's leaders and employees have long held a commitment to being stewards of our land, environment and community. From visionary open space, land use and sustainability policies to award-winning wellness and public service programs, our county government helps foster a vibrant, healthy and active community. As individuals and an organization, we value and respect diversity, striving for a high quality of life for all employees and residents. Our policies and practices reflect our dedication to providing the very best in public service.

SALARY

Monthly
 \$4,679.00 - \$4,865.00

Annually
 \$56,148.00 - \$58,380.00

OPENING DATE: 05/04/18

CLOSING DATE: 05/16/18 11:59 PM

DESCRIPTION:



Boulder County is hiring a **Wildfire Mitigation Specialist!**

Wildfire Mitigation Specialist is a lead/specialist level classification that performs professional wildfire hazard mitigation duties for the county. The Wildfire Mitigation Specialists serves as a wildfire hazard mitigation resource for Wildfire Partners and is responsible for coordinating with property owners, participating area agencies and neighborhoods to plan, promote, review, approve and inspect wildfire hazard mitigation activities and administer regulatory requirements. This position is part of our award-winning Wildfire Partners Program.

This is a **full-time, benefited** position with Boulder County. This position will be based out of **Boulder, CO**. This position will work **40 hours per week, Monday through Friday, from 8:00 am - 4:30 pm**. Under FLSA guidelines, this position is **exempt from overtime**.

Hiring Range: \$56,148.00 - \$58,380.00
Salary Range: \$56,148.00 - \$80,880.00

EXAMPLES OF DUTIES The **Wildfire Mitigation Specialist** manages the following tasks:

- Provides community outreach and assistance by working with Wildfire Partners, other departments, county and agency staff members to provide

- assistance to property owners with forest health and wildfire hazard mitigation issues
- Reviews and responds to planning referrals of development proposals with wildfire mitigation concerns and requirements by entering responses into automated review system by specified deadline. Visits sites, evaluates wildfire hazards and attends review staff meetings as applicable to provide input
 - Reviews wildfire mitigation plans submitted by property owners, making corrections or requesting additional information as necessary, and approves plans when all requirements are met
 - Works with property owners, the Colorado State Forest Service and others to facilitate defensible space markings on site as part of the implementation of wildfire mitigation plans
 - Conducts on-site inspections daily or as needed to confirm that wildfire mitigation plans are completed in accordance with approved plans and standards. Compiles corrections or approves inspections and enters results into automated permitting system
 - Participates in the planning and preparation of community wildfire protection plans and coordinates with others to facilitate their implementation
 - Works with GIS staff, the Colorado State Forest Service, fire protection districts, homeowners associations, individual property owners and others to establish or update wildfire hazard ratings for all wildfire-prone areas of the unincorporated county
 - Serves as a resource for the evaluation of new published model codes and the drafting of county amendments to provide state of the art requirements for reducing wildfire hazards to new and existing construction, including ignition-resistant construction and defensible space
 - Coordinates, collaborates and serves as a resource with other departments, agencies, jurisdictions and groups in areas and programs directly related to wildfire hazard mitigation, including applying for grants or otherwise acquiring funding to assist landowners with wildfire mitigation
 - Serves as a resource in evaluating and proposing amendments to the Boulder County Comprehensive Plan with respect to wildfire hazard mitigation
 - Provides technical assistance, training and support for Wildfire Partners
 - Performs related work, as assigned
 - May be reassigned during emergency situations

REQUIRED

QUALIFICATIONS **PLEASE NOTE:** When submitting your application be sure to include all relevant education and experience, as applications are screened based on the qualifications listed in this position announcement. Applications that do not appear to meet minimum qualifications, as outlined below, will not be considered. Resumes are not accepted in lieu of completed applications.

EDUCATION & EXPERIENCE:

Applicants must have one of the following education/experience combinations to be considered for this position.

- A high school diploma, or equivalent, plus six years of experience in wildfire hazard mitigation, forest health, or a related resource management field
- An associates degree in forestry, environmental resource management, or a closely related field, plus four years of experience in wildfire hazard mitigation, forest health, or a related resource management field

- A bachelor's degree in forestry, environmental resource management, or a closely related field, plus two years of experience in wildfire hazard mitigation, forest health, or a related resource management field

Additional related education may count towards required experience

BACKGROUND CHECK:

- A job offer is contingent on passing a criminal background investigation

DRIVER'S LICENSE:

- Applicants must have a valid driver's license, good driving record and current automobile insurance

**SUPPLEMENTAL
INFORMATION**

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of the International Residential Code (IRC), International Fire Code (IFC), and the International Wildland-Urban Interface Code (IWUIC)
- Familiarity with local fire protection district organizations, land use practices, GIS, local forest ecology, wildfire hazard mitigation and community practices
- Strong public relations, organizational, multi-tasking, planning and prioritizing skills
- Ability to work and communicate effectively with other employees, agencies, groups and the public
- Capacity to interact with people beyond giving and receiving instructions
- Must be adaptable to performing calmly and competently under stress and when confronted with persons acting under stress
- Ability to reduce complex planning theories, concepts, principles and methodologies to layman's terms and provide accurate information in a comprehensive, concise and effective manner, often under controversial circumstances

Boulder County is a family-friendly workplace dedicated to fostering a diverse, inclusive, and respectful environment for all employees. We prohibit unlawful discrimination against applicants and employees on the basis of race, color, religion, gender, gender identity, national origin, age, disability, socio-economic status, sexual orientation, genetic information, or any other status protected by applicable federal, state, or local law.



An application must be completed for each position. Resumes are not accepted in lieu of application. Applications must be submitted online at www.bouldercounty.org. Please note that all new employees and rehires are required to provide documentary proof of their eligibility for employment. Boulder County is a public employer; therefore all applications are public information.

For deaf and hard of hearing assistance, please call Relay Colorado at 1-800-659-2656.

Boulder County is an Equal Opportunity/Affirmative Action Employer.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:
<http://www.bouldercounty.org>

Job #2462(WF1)
WILDFIRE MITIGATION SPECIALIST
LK

ALTERNATIVE FORMAT APPLICATIONS MAY BE ACCEPTED ON A CASE-BY-CASE BASIS. OBTAIN AT:
Boulder County Courthouse Information Desk
1325 Pearl Street
Boulder, CO 80302
303-441-3525
jobs@bouldercounty.org

Wildfire Mitigation Specialist Supplemental Questionnaire

* 1. Do you have a current, valid driver's license (Required)?

Yes No

* 2. Please select the option that best reflects your education and experience:

A high school diploma, or equivalent, plus six years of experience in wildfire mitigation, forest health, resource management, or related field.

An associate's degree in forestry, resource management, or a related field, plus four years of experience in wildfire mitigation, forest health, resource management, or related field.

A bachelor's degree in forestry, resource management, or related field, plus two years of experience in wildfire mitigation, forest health, resource management, or related field.

None of the above.

3. If you answered "none of the above" for the previous question, please explain:

4. How have your education and experience prepared you for a role like this?

* Required Question