

## Position Announcement

Position: **District Manager**  
Location: **Kirkland, WA**  
Reports To: **PNW Region Manager**

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American Forest Management, Inc. seeks a District Manager to join our team in Kirkland, WA. This position will report to the Region Manager and will be responsible for Timberland Management budgeting, monthly client reporting, managing a staff of 5+ foresters, developing new client business, participating in Forest Policy working groups, developing proposals, managing forestry consulting projects, and other tasks assigned by the Region Manager. This position is responsible for working closely with other District Managers and Area Managers in WA & OR to ensure client goal fulfillment. As the Kirkland District Manager, this position will also be responsible for developing generating new forestry consulting and forest management business.

### Job Functions and Responsibilities:

- Prepares budgets, annual operating plans, forecasts, and reports for TIMO and NIPF clients.
- Oversees the management of contractors in the implementation of forest operations
- Oversees the delivered log and stumpage program in the District
- Manages contract negotiation for management operations
- Contract administration of technical experts
- Participation in industry meetings and co-ops
- Work within the objectives of the Sustainable Forestry Initiative
- Developing forestry consulting projects and preparing proposals
- Work within the objectives of the Sustainable Forestry Initiative
- Manages 5+ person team for compliance with Company mission, vision, core values and policies.
- Manages team performance and safety program.
- Prepares District budget, monthly reports, and projections
- Other tasks as assigned by the Region Manager

### Qualifications:

- 5+ years of forestry experience
- Bachelor's Degree in Forestry or closely related field
- Excellent written and oral communication skills
- Strong listening capabilities with the ability to translate communications into appropriate course of action
- Ability to manage multiple projects under strict time constraints
- Ability to multi-task and prioritize in a fast paced work environment
- Proficiency in basic computer programs such as MS Word and Excel
- Ability to work within a team environment

### Salary and Benefits:

- Salary commensurate with qualifications and experience
- Salary position paid semi-monthly
- 9 paid holidays
- Paid vacation schedule
- Company assigned vehicle
- Healthcare and disability plan
- Healthcare and disability plan
- 401 (K) retirement plan
- Eligible for annual and new business bonus plans

To apply, please go to: <http://atsod.com/j/s.cfm/LFA>