



## AMERICAN FOREST MANAGEMENT

### Position Announcement

Position: **Forester**  
Location: Greater Little Rock, AR area

Reports to: **District Manager**  
Department: **ARKA**

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American Forest Management, Inc. (AFM) is one of the largest forest consulting and real estate brokerage firms in the United States. AFM currently manages over 4.7 million acres of privately owned timberland and has sold over \$1.8 billion in real estate in 1,900 transactions since 2005. With 260 employees operating from 49 offices located in 16 states, AFM's team of professionals is focused on meeting client needs by providing a complete range of forestry services. Our small regionally dispersed offices allow us to provide individualized services, and our large overall size allows us to coordinate teams of foresters and technical specialists for large, complex jobs.

**Full-time position** – responsible for providing forest management services in various counties throughout central and southern Arkansas on TIMO client lands as well as small, private forest landowners. Minimum of 45 hours per week required, vehicle provided, out of town and overnight work may be required (expenses paid).

#### **Responsibilities and Job Requirements:**

TIMO Clients – All aspects of field work, office work and reporting to landowner/client.

- Manages all aspects of timber sales including harvest setup, sale bidding/negotiations and contracting, harvest inspections
- Assists in planning, negotiations, administration, and inspection of other forestry related activities such as road construction and maintenance, timber marking, boundary establishment, silvicultural treatments and other land management projects as assigned.
- Assists in development and administering budgets.
- Monitors BMP and EMS Compliance to ensure 3<sup>rd</sup> Party SFI Certification on certified properties.
- Prepare timber sale maps and review computer-generated maps.
- Updates stand records and maps in either client specific or AFM Geographic Information System (GIS).

- Participate in forest inventory projects individually or with a team.

Non-Industrial Private Forestland Owners – All aspects of field work, office work and reporting to landowner/client.

- Ability to generate new business (meeting with potential clients, explain our business, etc.)
- Ability to create management plans that capture landowner objectives and offer solutions to achieve those goals.
- Ability to perform all aspects of timber sale development, including timber marking and boundary establishment.
- Prepare timber sale bid notices and review timber sale contracts.
- Prepare and negotiate contracts with independent contractors for clients' management services.
- Supervision of contracted services, including certifying completion of work for payment.
- Assist with client budgets/management plan preparation.

#### Additional Requirements

- Proficient with MS Word, Excel, and GIS software.
- Ability to use GPS and hand held data recorders.
- Ability to become an Arkansas Registered Forester within 1 year.

#### Qualifications

- Bachelor's Degree in Forestry with minimum of 5 years experience in similar job role
- Excellent written and oral communication skills
- Strong listening capabilities with the ability to translate communications into appropriate course of action

#### Compensation

- Salary commensurate with qualifications and experience
- 9 paid holidays
- Paid vacation schedule
- Company assigned vehicle
- Healthcare and disability plan
- 401(K) retirement plan
- Eligible for annual and new business bonus plans

Apply at: <http://atsod.com/j/s.cfm/FMD>